

A regular meeting of Clarke's Beach Town Council was held on November 4, 2024 in the C.R. Dawe Memorial Chambers, Clarke's Beach Municipal Building

In attendance:

Mayor Betty Moore
Deputy Mayor Danielle Bussey
Councillor June Batten
Councillor Crystal Bradbury
Councillor Kelly Kavanagh
Councillor Alice Russell
Joan Wilcox, Town Clerk

Absent: Councillor David Penney

Welcome

Mayor Moore welcomed all to the meeting.

Minutes for adoption: October 8, 2024

Mayor Moore asked if there was any errors or omissions to the minutes as circulated

Motion # 88/24 Crystal Bradbury/Alice Russell

Be it resolved that the minutes of October 8, 2024 be adopted as circulated.

Motion Carried All in favour

FINANCIAL

- Bank balances provided
- Bills for payment \$ 17,799.23
Motion # 89/24 Danielle Bussey/June Batten
Be it resolved that the bills in amount of \$17,799.23
Motion Carried All in favour
- 2025 Budget - the draft budget has been prepared and circulated
Council will review and make recommendation to adopt at this meeting.



Development requests:

1. Mr. X - 1-3 Spruce Ridge Road - single family residence
water/septic system Site assessed by Ron Laracy
Motion # 90/24 Crystal Bradbury/Danielle Bussey
Be it resolved that the Town of Clarke's Beach issue an approval
in principle to Mr. X for construction of a single family residence
at 1-3 Spruce Ridge Road pending approval of water/septic system
by Service NL. Motion Carried All in favour

Correspondence:

1. Circular from Dept. Transportation re project signage
2. Letter from Royal Canadian Legion re Poppy Appeal
Motion # 91/24 June Batten/Alice Russell
Resolved that the Town of Clarke's Beach donate \$50.00 to the
Poppy Appeal, Royal Canadian Legion. Motion Carried
All in favour
3. Memo from Municipal Assessment Agency -update
4. Email from Biomaxx re WSER Transitional Authorization application
Motion # 92/24 Danielle Bussey/June Batten
Be it resolved that the Town of Clarke's Beach engage Biomaxx to do
the TA Authorization - WSER at price quote of \$1500. PLUS TAX
Motion Carried All in favour
5. Letter from Biomaxx re WSER service & compliance fees
6. Letter from Eastern Regional Service Board re Joint Council
7. Letter from ERSB re 2024-2025 Community Waste Diversion fund
8. Letter from Mx. X re NO EXIT sign for Boyd Avenue
● Council discussed this request ; however, can not approve a
NO EXIT sign for Boyd Avenue. Council feel that majority of
side streets are no exit and vehicular traffic has to turn to exit .
9. Letter from Dog Control Officer re wages
● Check with North River & South River to see amount agreed on
for 2025
10. Circular re 2025-2026 Municipal Capital Works applications
Motion # 93/24 Crystal Bradbury/June Batten
Be it resolved that THE TOWN OF CLARKE'S' BEACH will not
be making an application under the 2025-2026 Capital Works
Program. MOTION CARRIED All in favour
11. Letter from Eastern Regional Services Board re Garbage Collection
rates for 2025



MOTION # 94/24 Alice Russell/Crystal Bradbury
Be it resolved that the Town of Clarke's Beach accept the annual fees for curbside collection as advised by Eastern Regional Services Corporation with an annual oversize items collection. Fee to be \$225. Per unit Motion Carried All in favour

OTHER BUSINESS

1. Quote from Bairds Asphalt Maintenance re line painting on the Basketball Court Quote \$1840.00 (tax included)
Motion # 95/24 Crystal Bradbury/Danielle Bussey
Be it resolved that the Town of Clarke's Beach accept the quote from Bairds Asphalt Maintenance for line painting at Basketball court. Motion Carried All in favour
2. Noise By- Law
Council agree that all regulations need review.
In 2025 all regulations must be formally adopted and revised as By-Laws
3. Joint Council
Mayor Moore advised that Sam Slade, Town of Carbonear would like to have reps from Town of Clarke's Beach attend a meeting to discuss the future of the Joint Council group.
4. Low water pressure - resident Glam Road
This issue was discussed.
Motion # 96/24 Crystal Bradbury/Danielle Bussey
Be it resolved that the Town of Clarke's Beach purchase a pump to be installed in an effort to boost the water pressure to this residence.
Motion Carried All in favour
5. Lay off - Assistant Maintenance
Motion # 97/24 June Batten/Crystal Bradbury
Be it resolved that the Town of Clarke's Beach lay off Paul McCarthy on November 15, 2024. Motion Carried
All in favour
6. Council annual Xmas Party and Santa Claus Parade - Dec 14



COUNCILLOR KELLY KAVANAGH ARRIVED

2025 Budget

Revenue/Expenditure

Town Council has reviewed the 2025 Budget and the 2025 Tax Structure

Motion #98/24 Danielle Bussey/June Batten

Be it resolved that the 2025 Budget with all budgeted expenses and revenue to be hereby adopted. Residential & Commercial Property tax mil rate to be set at 4.1 mils - down from the 2024 rate of 4.6

All other tax rates to remain same as 2024.

Cost of living rate applied to the budget figures and hereby adopted.

Expenses including wages and all other expenditure items to be adjusted as per Council approval of the budgeted figures.

Total revenue projected : \$ 1,185,943.02

Total expenditure projected: 1, 185,943.02

THE TOWN OF CLARKE'S BEACH- Tax Structure 2025

Property tax (residential) 4.1 mils (minimum \$520.00)

Vacant land tax \$ 450.00

Property tax (commercial) 4.1 mils (minimum \$520..00)

WATER & SEWER TAXES

RV Parks \$ 35.00 per site

Water/Sewer tax \$ 330.00 per unit

Water tax only \$165.00 per unit

Vacant land w/s tax \$ 80.00

Distilleries \$1000.00

BUSINESS TAX

Public Utilities 2.5% of gross turnover

Cable companies 2.5% of gross turnover

Business where no fixed place of business: 1.5% of gross turnover

Minimum business tax \$150.00

Banks 176 mils

Doctor clinic 16 mils

Funeral Homes 11 mils

Drug Stores 11 mils

Gas Bar convenience 11 mils

All other General Commercial 10 mils



Tax agreements AS PER COUNCIL BUDGET ADOPTION (2025

PERMITS & FEES

General Repair Permit	\$10.00
Sheds/Garages	10.00
Building Permits	50.00
Tax Certificates	80.00
Dog Licenses	10.00
Copy	20 cents per sheet
Faxes	2.00

Water turned on after being shut off due to Tax arrears: \$100.

Water/Sewer Connection permit: \$75.00 plus all other related costs

DUE DATES: Business tax: April 30, 2025/Property w/sewer May 31, 2025

MOTION CARRIED ALL IN FAVOUR

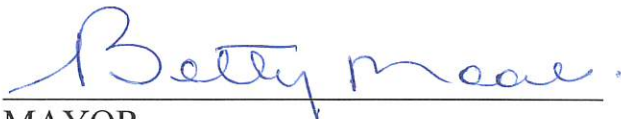
ADJOURNMENT

Motion # 99/24 Alice Russell/Danielle Bussey

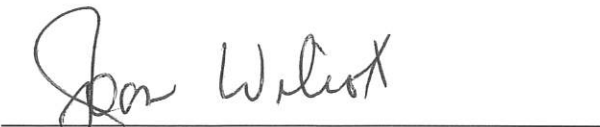
Be it resolved that the meeting of November 4, 2024 do now adjourn.

Time: 8:35 pm Motion Carried All in favour

Next meeting of Council : December 3, 2024 at 7 p.m

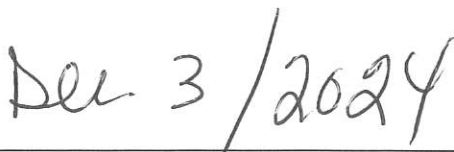


MAYOR



TOWN CLERK





DATE MINUTES ADOPTED BY COUNCIL